

Cancellation and Refund Policy

Document Properties

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Prepared by:	Membership Administration
Approved by:	MBF General Manager
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Version History

Name	Date	Reason for changes	Version
Membership Administration	17/04/2026	Publishing initial policy	v 1.0

Purpose

The purpose of this policy is to explain how Applicants and Members can request a refund.

Applicants for the Loss of Licence product have a 14-day cooling off period during which they may withdraw their application and receive a full refund of any monies paid.

Existing Members may voluntarily cease membership of AAPMBF by notice in writing specifying the date they wish cover to cease, and they shall be entitled to a pro-rata refund of monies paid to AAPMBF from the date of ceasing to the date paid in advance.

Monies received by credit card, will be credited back to the card used. Monies paid by other means, (e.g. BPAY or bank transfer), will be refunded directly to a nominated bank account.

AAPMBF does not charge a fee for processing refunds. Usual processing time is within 14 days for such refunds.